

W.5.G.3

## AGENDA COVER MEMO

**Memorandum Date:** August 31, 2010

**Order Date:** October 13, 2010

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**TO:** Lane County Board of Commissioners

**DEPT:** Public Works

**PRESENTED BY:** Ron Gernhardt, Sr. Fleet Services Purchasing Specialist

**AGENDA ITEM TITLE:** In the Matter of Awarding a Contract to Pape Machinery Inc., in the amount of \$660,536, for the Purchase of two (2) new, Diesel-Powered Telescoping Boom Excavators, as per NJPA (National Joint Powers Alliance) Contract #031710-GRD.

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### I. MOTION

MOVE TO AWARD A CONTRACT TO PAPE MACHINERY INC., IN THE AMOUNT OF \$660,536, FOR THE PURCHASE OF TWO (2) NEW, TELESCOPING BOOM EXCAVATORS, AS SPECIFIED IN NJPA CONTRACT # 03170-GRD

### II. ISSUE OR PROBLEM

Lane County Fleet Services is replacing two (2) Diesel-Powered Telescoping Boom Excavators due to scheduled lifecycle for Public Works Road and Bridge Division.

### III. BACKGROUND/IMPLICATIONS OF ACTION

#### A. Board Action and Other History

Lane County Department of Public Works Road and Bridge Division operates six (6) diesel-powered telescoping boom excavators, two (2) of which have reached the end of their economic life and require replacement. Telescoping boom excavators are used for ditch cleaning, material handling and excavation projects throughout the County. These machines have a scheduled lifecycle of 12-years or 6,000 hours.

#### B. Policy Issues

None

#### C. Board Goals

Purchase of this equipment is necessary to provide direct and indirect services to the citizens of Lane County, to maintain satisfactory operations of the County's road system, and to meet the health, safety, and economic good of the citizens and industries of our community as defined in Section B3.a.2 of the Strategic Plan.

#### **D. Financial and/or Resource Considerations**

This equipment was approved for purchase in the Fleet Services FY10/11 budget, sufficient funds are available for this purchase, and the purchase price is within the budgeted amount.

#### **E. Analysis**

The excavators Fleet Services proposes to replace operate out of the Eugene (Zone 1) and Veneta (Zone 4) Public Work sites. They have been in continuous service more than 12-years and have over 5,000 hours each and reached the end of their economic life.

The purchase price \$660,536 (\$323,018 each and an additional bucket \$14,500), was established by the National Joint Power Alliance for use by governments in all 50 states. Fleet Services and Road and Bridge Division have determined these specifications meet the needs of excavators used in Roads operations.

#### **F. Alternatives/Options**

1. Purchase the above described excavators from Pape Machinery Inc., at this time.
2. Do not purchase at this time. The existing excavators have been in service more than 12 years, and operated more than 5,000 hours. If not replaced the machines could require a major overhaul of the power train and hydraulic systems.

#### **IV. Timing/Implementation**

Upon approval of the Board, a contract will be executed between Pape Machinery Inc., and the County Administrator.

#### **V. Recommendation**

It is recommended that the Board approve entering into a contract with Pape Machinery Inc., for the purchase of two (2) new, excavators as specified in NJPA CONTRACT #031710-GRD.

#### **VI. Follow-up**

None.

#### **VII. Attachments**

Board Order



BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY  
STATE OF OREGON

ORDER

(IN THE MATTER OF AWARDING A  
(CONTRACT TO PAPE' MACHINERY, INC.,  
(IN THE AMOUNT OF \$660,536, FOR THE  
(PURCHASE OF TWO (2) NEW  
(DIESEL POWERED TELESCOPING BOOM  
(EXCAVATORS, WITH NO TRADE-IN,  
(CONTRACT #031710

**WHEREAS**, on September 1, 2010, an authorized representative of the Department of Public Works, approved the following purchase from National Joint Powers Alliance contract #031710:

Two (2), new, Diesel Powered Telescoping Boom Excavators with no trade-in as specified in Contract #031710, and

**WHEREAS**, this equipment was approved for purchase in the Fleet Services FY10/11 budget, sufficient funds are available for this purchase, and the price is within the budgeted amount, and

**WHEREAS**, the County researched the options for this type of equipment and found it to be available through an existing contract in place with National Joint Powers Alliance (NJPA). A contract price of \$323,018 each, with no trade-in, submitted by Pape' Machinery, Inc., contains one option (extra bucket) for \$14,500; the option is deemed a benefit and acceptable by the Road and Bridge Division and Fleet Services Divisions, and the Director of the Department of Public Works recommends that the bid be accepted, and

**WHEREAS**, the NJPA is a procurement group established under Minnesota law, which does purchasing solicitations for various items used by governmental entities and non-profits, and joining this group is at no cost and purchasing from this procurement list can result in cost savings to the County, and

**WHEREAS**, NJPA ran its solicitation for proposals in the Daily Journal of Commerce, in Portland, Oregon for 7 days in February, 2010, and Lane County Department of Public Works has also advertised this specific procurement in the Eugene Register Guard, in compliance with ORS 279A.220 and received no comments therefrom, now, therefore it is hereby

**ORDERED** that the County Administrator is authorized to apply to NJPA for membership, and to use that organization to meet County's solicitation requirements for requests for proposals or invitation for bids when in the best interests of the County; and it is further

**ORDERED** that the bid received from Pape' Machinery, Inc., through the NJPA solicitation be accepted by the County Administrator following Lane County joining the NJPA, which is hereby authorized as recommended; and it is further

**ORDERED** that a contract then be awarded to Pape' Machinery, Inc., in the amount of \$660,536, in accordance with the contract specifications; and it is further

**ORDERED**, that a contract be executed in accordance with this Order and the contract specifications, and the County Administrator be authorized to sign the contract.

**Effective** this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

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Bill Fleenor, Chair  
Lane County Board of Commissioners

Attachment: NJPA Membership Agreement